



**Monday 11<sup>th</sup> May 2026 – Llandogo Village Hall  
Annual Meeting – 6.30pm**

**MINUTES**

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**Attendance**

Cllr Ashman, Cllr Parker, Cllr Evans, Cllr Shewell (joined at 1835) Cllr Snell (joined at 1837) Cllr Mawdsley (joined at 1845)

**County Cllr:** A Webb

**Clerk:** Jacob Richards-Powell

**5020.**

**To elect a chairperson** for 2026-2027

Cllr Ashman nominated Cllr Parker, seconded by Cllr Evans.

Cllr Parker accepted the role of Chairperson for 2026-2027

Cllr Shewell joined the meeting at 1834

**5021.**

**To elect a vice-Chairperson** for 2026-2027

Cllr Parker nominated Cllr Morrison. This was seconded by Cllr Ashman.

**5022.**

**To receive apologies** for absence

No apologies received.

**5023.**

**To agree Minutes** of Annual Meeting 2025

Proposed Cllr Evans. Seconded Cllr Parker.

**5024.**

**To receive Chairperson's Report**

Cllr Ashman thanked all Councillors for their support during 2025-2026.

Cllr Snell joined the meeting at 1837

**5025.**

**To review standing orders, financial regulations & Risk assessment**

Standing Orders are compliant and up to date

Financial Regulations are complaint and up to date

Risk assessment deferred until the next Council meeting

5026.

**To agree membership of sub-committees:**

**1. Finance**

The finance working group will be made up of The Chair, Vice-Chair, Cllr Shewell and Cllr Snell

**2. Planning**

Cllr Ashman & Cllr Parker

**3. Complaints Committee**

Cllr Shewell & Cllr Parker

5027.

**To agree representation on outside bodies;**

**1. Village Halls**

Tintern: Cllr Shewell

Llandogo: Cllr Snell

**2. Tintern Charities**

Tintern: Cllr Shewell (Cllr Evans is a trustee)

**3. Wye Valley Villages Delivery Group**

Cllr Mawdsley

**4. School**

Llandogo School

Cllr Snell (minor governor)

Cllr Evans (Local Authority Governor)

**5. Lower Wye Area Committee**

Defunct – to be removed

**6. One Voice Wales**

Two representatives: Cllr Parker, Cllr Morrison to be offered the second position.

**7. Tracks & Trails**

Reports are presented by Cllr Mawdsley but there is no official representation from WVCC on this organisation.

**8. Gloucestershire Harbour Trust**

Clerk to contact GHT to ask if a representative is still required from WVCC.

Cllr Mawdsley joined the meeting at 1845

5028.

**To approve delegated payments to Clerk**

1. Clerk salary and HMRC payments – subject to monthly approval by The Chair if the amount is altered (additional hours, expenses)

2. Payroll costs - approved

3. Merlin Environmental – approved

4. Microsoft Office – Office 365 – approved

5. ICO – approved

6. Defibrillator component costs (as required) – approved

Meeting ended at 1855