Monday 8h June 2026 – Tintern Village Hall
Ordinary Meeting – 7pm

MINUTES

Attendance

Cllr Jamie Morrison, Cllr Carla Snell, Cllr Stephen Evans

County Councillor Ann Webb

5063. **Apologies for absence**

Cllr Ian Mawdsley

5064. **Declarations of interest**

None

5065. **Police reports**

Not yet received to circulate – Llandogo police reports have not been received.

5066. **County Councillor Report**

Cllr Webb reported that the issue where vehicles park by the Tintern Green (Bottom of Church Lane) may be re-lined when the linework is carried out opposite the Royal George (near shop where line-work doesn't correspond to camber of road)

Complaints have been received about the road closure signs from Chepstow to Llandogo as they are placed out in the street, the signs must be sited that way as set out in the RTO. (Road Traffic Order)

Councillors noted that a site visit may be organised for Livox Quarry development, pending the planning notice and documents.

Whitestone woods carpark; a temporary licence has been granted for three years for a catering vehicle. The site was considered appropriate due to its proximity to a play park.

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5067. **Public Participation**

No members present

5068. **Approval of May Minutes & Annual Meeting Minutes**

Minutes approved by all councillors and signed by Chair

5069. **Matters arising**

No matters from previous meeting

5070. **Financial report**

Circulated prior to meeting. (tabled below)

5071. **Approval of payments**

1. Audit Invoice 2020-2021 £300
2.Audit Invoice 2021-2022 £200
3. Audit invoice 2022-2023 £200

Proposed by Cllr Evans and seconded by Councillor Snell

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5072. **Approval of Risk Report**

Action: Clerk to send amended risk report to Councillors for approval at next meeting

5073. **To approve Annual Return 2025-2026**

Deferred for next meeting – Awaiting final internal audit report

5074 **Review revised ALD quotation**

Action: Clerk to write back to ALD for specific breakdown of labour / materials (transparency) seconded by Councillor Morrison.

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5075. **Planning**

No planning matters

5076. **Ward and Councillor updates**

Tintern:
Reports of swimmers in Livox Quarry in the summer weather
Drivers must keep left entering Trellech Road due to scaffolding in place
Motorbikes on the 'back lane'

Llandogo Village Hall: Bingo 3rd Wednesday of the month Village Fete 20th June. Successful event was held 7th June making a giant dragon. VPA show 22nd August 2026. Last film night held in May. Apple pressing day 26th September 2026.

Llandogo school would like the two planters by the Doctor's surgery in Tintern and the planter by the shop.

Clerk: Write to Gardening Club (Liz)

Tintern:
Lack of police presence leading to two main issues: parking and public urination.
Trellech Road passing places are being used as carparks and driveways. **Clerks write to MCC (Highways)**
Manhole covers at Village Hall are being replaced as the current ones are 'pedestrian' covers and not 'vehicle' covers.
Overgrowth is causing issues on Tintern footpaths (Near the Falls) engineers are looking at the wall here as well.

Clerk: Draft a follow-up letter to 'Filling Station'

5077. **To consider items for next agenda**
Internal Audit
Annual Statement
Toolkit
Planning
Risk Register

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5078. **Time and date of next meeting**

29th June 7pm Tintern

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MINUTES

Jun-26				
		FINANCE REPORT		
Payments for Approval				
PAYEE	**TOTAL**	**INVOICE R**	**PAYMENT TYPE**	
Audit invoice 2020-2021	£300.00	Yes	BACS	
Audit invoice 2021-2022	£200.00	Yes	BACS	
Audit invoice 2022-2023	£200.00	Yes	BACS	
TOTAL	£700.00			
Payments (since last meeting)				
Merlin Environmental	£139.24	yes	BACS	12/05/2026
Zurich Insurance	£558.47	yes	BACS	12/05/2026
Beverley & Williams	£71.39	yes	BACS	12/05/2026
Beverley & Williams	£36.00	Yes	BACS	12/05/2026
Monmouthshire CAB	£1,000.00	NA	BACS	18/05/2026
Staff costs	£572.15	NA	BACS	22/05/2026
DEFIB PADS	£76.74	NA	CARD	76/05/2026
ICO	£47.00	YES	DD	01/06/2026
Ionis Cloud (emails)	£4.20	YES	DD	01/06/2026
Merlin Environmental	£139.24	yes	BACS	05/06/2026
TOTAL	£2,644.43			
Income				
VAT	£681.19			26/05/2026
Ionis Cloud (refund)	£46.66			08/05/2026
Staff cost breakdown June				
Clerk Salary	£602.25			25/06/2026
PAYE	£0.00			
Expenses	£0.00			
WFHA	£0.00			
Total	£602.25			
TRANSFERS	£9,480.74			
Bank Balances (05/06/2026)				
Charitable	£3,841.86			
BMM	£42,158.46			
Authorisation Signatures				
Proposer:			Printed Name:	
Seconder:			Printed Name:	

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